



MEEK SCHOOL
JOURNALISM AND NEW MEDIA
THE UNIVERSITY OF MISSISSIPPI
FARLEY HALL, UNIVERSITY, MS 38677

Permission to Transfer Credit

1. Print this form and fill it out completely. If the course you would like to transfer is not in the transfer equivalency database in myOleMiss, please provide a copy of the course description and/or syllabus. **Please note:** Mississippi community college courses are listed in the transfer equivalency database.
2. Turn in this form to the Dean's Office of the Meek School of Journalism and New Media in 114 Farley Hall. The mailing address is listed below for students who are not in Oxford.
3. The form will be processed as quickly as possible from the time it is received in the Dean's Office. Additional time for processing must be allowed if the form is turned in at the end of a semester or summer term.

**The Meek School of Journalism and New Media
114 Farley Hall
University, MS 38677
662-915-7146**

University of Mississippi
The Meek School of Journalism and New Media
Permission to Transfer Credit Form

Student's Name ID Number Telephone # E-mail Address

Mailing Address:

Street Address or P.O. Box City State Zip Code

College or University Attending (Must be accredited)	Transfer Course Number	UM Equivalent Number	Semester/Year in which you plan to take the course

Reason for Request:

Anticipated Date of Graduation: _____

Transfer and Dual Enrollment:

The Meek School of Journalism and New Media adheres strictly to the University policy regarding courses taken by a University of Mississippi student at another institution. Written permission must be granted by the dean **prior to enrolling** in courses at another institution. Unapproved transfer courses will not be accepted. Under cases of **extreme and unavoidable emergency** where progress toward graduation is at risk, a student may petition the dean for **pre-approval** of dual enrollment credits. Furthermore, students must petition the dean for pre-approval of journalism courses.

- **I have read the above statement and understand that I will not receive UM transfer credit for any courses taken from another institution while concurrently enrolled at UM.**
- I am in good standing and I understand that any course work taken at another institution during suspension or dismissal will not be applicable to a degree at The University of Mississippi.
- I am aware that no more than half of the course work submitted for my degree may be from a community college.
- I realize that no more than six (6) of my last twenty-one (21) credit hours may be taken from another institution.
- I understand that it is my responsibility to have an official transcript from the transfer institution sent to the UM Office of Admissions (145 Martindale, University, MS 38677) in order for my transfer course work to be applied toward my degree (faxed transcripts or transcripts hand-delivered by the student are not official.)

Student's Signature

Date

OFFICE USE ONLY

___ Approval granted for this request (provided student does not enroll in any UM courses concurrently).

___ Approval denied for this request. Reason: _____

Dean's Signature

Date